



EASM POLICY ON COLLABORATION IN ERASMUS+ PROJECTS

This document has been developed to support the creative and effective partnership between EASM, EASM members and sport organizations interested in jointly bidding for ERASMUS+ projects (cooperation partnership).

EASM has a track record of successful ERASMUS+ projects, such as GReFORM and Run for Health. EASM is interested in partnering in future projects because it is a well-established organization operating at European level and capable of opening doors to a large network of experts.

Below are the key principles which EASM will follow in deciding to partner with your project.

WHICH TOPICS ARE OF INTEREST TO THE EASM COMMUNITY

EASM distinguished between projects that are within the Association's strategic priorities and promise to deliver a significant impact on the field of sport management in general, and projects that are within an area of sport management but not strategic to EASM. In the former situation, EASM can be a major player in the partnership consortium (type I), while in the latter EASM is happy to support be involved as a dissemination partner (type II). See [the strategic priorities of EASM](#).

STEPS TO BE TAKEN

- 1) Please send a summary or first outline of the project and budget details relevant for EASM as project partner to the EASM board member Annick Willem (annick.willem@ugent.be), who is responsible for the Erasmus+ project and to the EASM office (office@easm.net). They will do a first screening of the project to see whether it fits under type I, II or is out of scope; and will forward the proposal to the EASM board for further decisions.
- 2) In case the coordinating partner is searching for more partners, EASM can launch a call to its members to find suitable partners for the project.
- 3) Information of EASM partner will be provided to complete the application form.
- 4) Feedback on the content of the project might be provided to the extent of the individual expertise in the Board.
- 5) A full proposal and mandate letter need to be provided to be signed before the project application is submitted.
- 6) Please keep Annick Willem informed about submission, feedback, and eventual start of the project when submission was successful.

POTENTIAL TASKS/RESPONSIBILITIES THAT CAN BE TAKEN UP BY EASM

TYPE I: ERASMUS+ PROJECTS WITHIN THE STRATEGIC PRIORITIES OF EASM

EASM can be a partner involved in several of the working packages of the project:

- A staff member of EASM works on the project in different work packages as agreed on in the project proposal;
- A dissemination event for the project as a side event of the annual EASM conference or as a separate event on another location and time;
- A dedicated workshop at the annual EASM conference;
- A book with the intellectual output as part of the EASM Sport Management Book Series (published by Routledge);
- Local (national) workshops/conferences under EASM flag in collaboration with a local organiser (preferable a sport management higher education institute);
- A dedicated section on EASM's website and promotion through social media.

These are just a few examples, we are open to other and innovative ideas.

TYPE II: ERASMUS+ PROJECTS WITHIN THE AREA OF SPORT MANAGEMENT

EASM can be a partner involved in the "dissemination" working package:

- A dedicated workshop at the annual EASM conference;
- A book with the intellectual output as part of the EASM Sport Management Book Series (published by Routledge);
- Local (national) workshops/conferences under EASM flag in collaboration with a local organiser (preferable a sport management higher education institute);
- A dedicated section on EASM's website and promotion through social media;
- No participation in work packages producing intellectual output or implementation.

BUDGET

TYPE I: ERASMUS+ PROJECTS WITHIN THE CORE OF THE STRATEGIC PRIORITIES OF EASM

- Cost for working days to be spend on the project depending on the specific tasks for EASM with a minimum of 60 working days during the entire project;
- Travel costs for the EASM representative on the Erasmus+ project;
- Additional operational costs (e.g. logistics, translation, or printing costs) that are included in the work packages for which EASM is responsible.

TYPE II: ERASMUS+ PROJECTS WITHIN THE AREA OF SPORT MANAGEMENT

- Travel costs for the EASM representative on the Erasmus+ project;
- Cost for working days to be spend on the project depending on the specific tasks for EASM with a minimum of 30 working days during the entire project;

TIMING (BASED ON THE SUBMISSION DEADLINE OF THE EU OF MAY 20TH 2021)

- Before April 30, each calendar year: Summary of the project and when applicable a request for searching an interested active EASM member
- Before May 10, each calendar year: Sending the proposal and mandate letter
- Before May 15, each calendar year: Signing of the mandate letter
- Before May 20, each calendar year: Deadline submission of proposals

PAY SPECIAL ATTENTION TO THE FOLLOWING

EASM MEMBERS

Every sport organisation or academic institute with sport management research or teaching can search for partnership with EASM, whether they are already an EASM member or not. However, we appreciate that partners become (individual or institutional) members and consider this compulsory for the coordinating partner of the project.

EASM board members should be treated equally as EASM members and will represent their own institute. EASM will be represented by EASM staff.

EASM will not be the managing partner/main coordinator unless the project is in the core of the strategic priorities of EASM.

UK

From 2021 the UK can only be included as international (not an EU) partner.

UNIVERSITY RULES

Some universities have very specific rules about whether their scholars and employees can be paid on an Erasmus+ project and which part of the money is provided for the researcher and which part for the university. Every university applies its own rules and this need to be checked in advance and taken into consideration when developing the project and budget.